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Notifying Organisations Checklist

PHONE: 0800 024 6121

Notifying Organisations Checklist

Print this handy checklist to help you notify all the relevant organisations following a death.

Tick if applies to you	Type of organisation	Name of organisation/ contact information	Date told	In person/ phone/ email/ letter	Notes	Date done
	Contact information for coroner if applicable					
	Appointment to collect medical certificate OR					
	Coroner informs you that you may register the death					
	Coroner authorises registration OR issues Interim Certificate					
	Appointment with Registrar					
	Tell Us Once					
	Bank					
	Bank					
	Bank					
	Bank					
	Building Society					
	Life insurance policy					
	Life insurance policy					
	National Savings including Premium Bonds					
	Financial Adviser					
	Other finance					
	Building insurance					
	Home contents insurance					
	Car insurance					
	Medical insurance					
	Holiday insurance					
	Other specialist insurance					
	Credit/charge card					
	Credit/charge card					
	Store card					
	Store card					
	Store card					

Tick if applies to you	Type of organisation	Name of organisation/contact information	Date told	In person/ phone/ email/ letter	Notes	Date done
	Mortgage provider					
	Landlord/housing association					
	Employer or education provider					
	Professional association/trade union					
	Professional registration body					
	Work/private pension provider					
	Work/private pension provider					
	Hospital appointments					
	Other medical e.g., podiatrist, dentist					
	Other medical					
	Care services					
	Return medical equipment					
	Return unused medication to a pharmacy for safe disposal					
	Electricity provider					
	Gas provider					
	Water/drainage provider					
	Mobile phone provider					
	Landline phone provider					
	Internet provider					
	TV licence					
	Mail redirection					
	Junk/direct mail suppression	Call The NBS who can do this for you. This helps prevent identity theft as well as dealing with the nuisance of junk mail.				
	Legal services e.g., police bail, probation & prison service, UK Border Agency					
	Social club					
	Social club					
	Social club					
	Magazine subscription					
	Magazine subscription					
	Faith organisation					
	Voluntary role					
	Voluntary role					

Tick if applies to you	Type of organisation	Name of organisation/ contact information	Date told	In person/ phone/ email/ letter	Notes	Date done
	Facebook					
	LinkedIn					
	Instagram					
	Other social media					
	Other social media					
	Other social media					
	Firearms owner	Contact local police to arrange safe storage.				